

# Travel Approval Form

Department: Sheriff's Office

Event Name: Texas Chief Deputies Training Conference

Location: San Marcos, TX

Event Dates: June 3-7, 2024

Purpose:  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Chief James Saulter                      Chief Mark Reinhardt

<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
 <b>April 9, 2024</b>

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

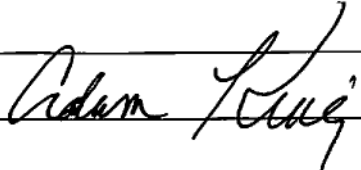
**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





**Texas Chief Deputies Association**  
**5815 82<sup>nd</sup> ST Suite 145**  
**Box 125**  
**Lubbock, TX 79424**  
**512-348-1739**

Kim Howell, Executive Director ■ Texas Chief Deputies Association ■ 512-348-1739 ■ TCDA1986@gmail.com

Bill To:  
Johnson County Sheriff's Office

Date: 03/22/2024

38 <sup>th</sup> Annual TCDA Conference San Marcos, TX June 3-7, 2024
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DESCRIPTION	QUANTITY	PRICE	TOTAL OWED
Registration-Annual Conference			
Chief James Saulter	1	\$270.000	\$270.00
Chief Mark Reinhardt	1	\$270.00	\$270.00
<b>TOTAL OWED</b>			<b>\$540.00</b>

Please notify us of any changes to participants should you have any.

If you have any questions, please call  
Kim Howell at (512) 348-1739

Please make checks payable to **Texas Chief Deputies Association**.  
The check can be mailed to the following address:

**Texas Chief Deputies Association**  
**5815 82<sup>nd</sup> St Suite 145**  
**Box 125**  
**Lubbock, TX 79424**

- **Cancellations Policy:** Full refunds will be given to those who cancel in writing more than ten working days prior to the training. All refunds after ten days will be reviewed by the Treasurer and Executive Board.
- The Texas Chief Deputies Association reserves the right to retain or collect fees for those who fail to cancel prior to the training for those who fail to attend. Emergencies and agency situations are taken into consideration. Substitutions will be permitted anytime.



## Conference Agenda

### 2024 TCDA Conference Agenda

Sunday June 2nd, 2024

5:00 pm-7:00 pm Board Meeting

7:00 pm-9:00 pm Board Dinner

Monday June 3rd, 2024

1:00 pm-6:00 pm Exhibitor Registration and Set-up

1:00 pm-5:00 pm Registration opens for attendees

3:00 pm-5:00 pm Daigle Law Firm, Effective and Constitutional Policing Practices-Eric Daigle

5:30 pm-6:30 pm New Chiefs Meet and Greet

7:00 pm-11:00 pm Hospitality Room

Tuesday June 4th, 2024

8:00 am-12:00 pm Exhibitor registration and set-up

8:00 am-5:00 pm Registration open

8:00 am-10:00 am Training Range Day Activities Session 1 (2-hour session limited to the first 30 signed up per session. Must sign up at registration)

10:00 am-12:00 pm Training Range Day Activities Session 2 (2-hour session limited to the first 30 signed up per session. Must sign up at registration)

8:00 am-10:00 am NTOA Understanding Duty to Care and Legal Considerations in Law Enforcement Response to Suicidal Subjects-Dave Pearson

10:00 am-5:00 pm Exhibit Hall opens

10:00 am-10:15 am Break

10:15 am-12:00 pm Training TBD

12:00 pm-1:00 pm New Chief's Lunch and Learn- Brazos County Chief Deputy (Ret) Jim Stewart

12:00 pm-1:00 pm Lunch on your own

1:00 pm-1:30 pm OPENING CEREMONIES President's Welcome-James Stroope, Prayer-Chaplin Mike Cox; Pledge; Presentation of Colors-Hays County Honor Guard; Welcome remarks-Hays County Sheriff Gary Cutler

1:30 pm-3:00 pm Law Enforcement Stress, Trauma, and Mental Health-Dr. Katherine Kuhlman

3:00 pm-3:30 pm Break (Visit the Exhibit Hall)

3:30 pm-4:30 pm TCOLE Sunset Bill Policy and Rule Changes-Major TJ Vineyard

6:00 pm-8:00 pm President's Reception and BBQ

8:00 pm-11:00 pm Hospitality Room

Wednesday June 5th, 2024

7:00 am-8:00 am Inspirational Session-Erath Chief Deputy Jeremy Woodruff (Sponsored by Correct Solutions Group)

8:00 am-3:00 pm-Dedicated Exhibit Hall time

10:00 am Exhibit Hall (Door prize giveaway-must be present to win)

10:00 am-11:00 am Title Sponsor Training Hour

11:00 am Exhibit Hall (Door prize giveaway-must be present to win)

12:00 pm-1:00 pm Lunch with the Exhibitors

1:00 pm-2:00 pm Presidential Sponsors Training Hour

2:45 pm Exhibit Hall (Door prize-must be present to win)

3:00 pm Exhibit Hall Closes-Break down

3:00 pm-5:00 pm-Training TBD  
8:00 pm-11:00 pm Hospitality Room

Thursday June 6th, 2024

8:00 am-12:00 pm- "Bulletproof Mind"-Lt. Col. Dave Grossman  
12:00 pm-1:00 pm- Lunch (on your own)  
1:00 pm-3:00 pm-"Bulletproof Mind"-Lt. Col. Dave Grossman-Continued  
3:00 pm-5:00 pm-Business Meeting-Election of Board Members  
6:00 pm-8:00 pm TCDA Awards Banquet  
8:00 pm-12:00 am TCDA Dance and Fellowship

Friday June 7th, 2024

8:00 am-12:00 pm Legislative Updates-Sgt. Dave Erskine  
9:00 am-12:00 pm Board Meeting and New Board Member Orientation  
RED indicates Board Member attendance required

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[Membership](#)



## TEXAS CHIEF DEPUTIES ASSOCIATION

5815 82nd St. Suite 145 Box 125,  
Lubbock, TX 79424

**(512) 348-1739**

Hours: 8:00 A.M. - 5:00 P.M. EST, Monday Through Friday.

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# TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org))

DATE: 03/21/2024

DEPARTMENT: Sheirff's Office

PERSON SENDING REQUEST: Shauna Ballard EXT: 3502

Person (s) Name Attending:

1. James Saulter	
2. Mark Reinhardt	
3.	
4.	
5.	
6.	

**\*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:**

**LEOSE FUNDS**

Function Attending: Texas Chief Deputies Conference

Hotel Name: Embassy Suites Conference Center & Spa
Hotel Address: 1001 E. McCarty Lane
City: San Marcos State: TX Zip: 78666
Hotel Phone# 512-392-6450
Special Requirements:
Conference Hotel Block Code:
Conference/Training Website: <a href="https://www.txchiefdeputies.org/conferenceRegistration">https://www.txchiefdeputies.org/conferenceRegistration</a>
How many rooms needed: 2
<b>Date of Check In:</b> 6/3/24 <b>Date of Check Out:</b> 6/7/24

**NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.**